

INFORMATION PACKET

Table of Contents

Friday, August 28, 2020



Item	Pages
Table of Contents	1
The Grid - Schedule of Council Meetings & Addendum	2
Calendar of Meetings, September 2020	6
Building Report July 2020	7
Casper's Council of People with Disabilities Agenda 08.27.20	13
Downtown Parking Structure Website with Republic Parking	14
Invitation OYD Oscars Award Ceremony	22
State of Wyoming Agency Budget Summary 08.24.20	23
State of Wyoming Budget Cuts Approved by Governor Gordon 08.26.20	26
State of Wyoming Governor's Supplemental Letter 08.15.20	27
State of Wyoming Step Two COVID19 Reductions by Funding Source	29

We are CASPER

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

The Grid

A working draft of Council Meeting Agendas

September 1, 2020 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of August 18 Executive Session Minutes					
Pre-Meeting: Rail Trail towards Edness Kimball Wilkins					
Bright Spot: Childhood Cancer Awareness Month (September)					
Establish Public Hearing for September 15: Amending Section 2.60.050 - Code of Ethics	C				
Public Hearing: Revisions to Chapter 13.32.030 of the Casper Municipal Code Related to Local Limits for the Industrial Pretreatment Program.		N			
Table Public Hearing: Massage Therapy License and Permit Ordinance		N			
Amending Sections of Chapter 6.04 - Animal Care and Control 3rd Reading (tabled at Aug. 18 meeting)			N		
2020 NFPA70 National Electrical Code. 3rd Reading			N		
Annexation and Plat Creating the Ide Addition to the City of Casper, and Zoning said Addition as C-3 (Central Business). 3rd Reading			N		
Vacating Tract G, Mesa Del Sol Addition, as Public Parkland; and Approving a Zone Change of said Parcel from PH (Park Historic) to R-4 (High Density Residential). 3rd Reading			N		
Adopting the Financial Administration Guidelines				C	
Authorizing a Contract for Outside-City Water Service with Arlo B. and Deborah K. See.				C	
Authorizing a Professional Services Contract with HDR Engineering, Inc., for Completion of a Risk and Resilience Assessment and Emergency Response Plan Update for the Water and Wastewater Utilities.				C	
Authorizing a Contract between the University of Wyoming and the City of Casper for the Purposes of Cultivating and Educating Citizens on the Topics of Horticulture and Related Items.				C	
Approving an Act of Support for the CARES Allocation Model Proposed by the Governor of Wyoming.				C	
Authorizing the Submission of a Reimbursement Application to the State Loan and Investment Board for an Allocation of Coronavirus Aid, Relief, and Economic Security Act Monies from the Federal Government.				C	
Authorizing a Contract for Professional Services with ALSCO in the Amount of \$521,054.05, for Professional Laundry Services for the Public Services Department and the Support Services Department.				C	
Authorizing the Creation of the Casper Youth Council and Approving an Advisory Committee to and for the City of Casper City Council.				C	
Annual Update to the Memorandum of Understanding between Natrona County School District #1 and the City of Casper School Resource Officer Services.				C	
Authorizing the Appointment of Dennis R. Gazdewich to the Civil Service Commission for a Three (3) Year Term Expiring September 30, 2023.					C

Authorize the Purchase of One (1) Used Hamm Pneumatic Roller, from Honnen Equipment, Casper, Wyoming, in the Total Amount of \$28,500 for Use by the Streets Division of the Public Services Department.				C
Authorizing the Sole Source Purchase of One (1) Used Nilfisk Floor Cleaning System from Norco Company of Mills, Wyoming, in the Total Amount of \$24,274.21 for Use by the Solid Waste Division of the Public Services Department.				C
Authorize the Purchase of One (1) New-Dedicated Turf Sprayer, from Midland Implement Co., Billings, Montana, in the Total Amount of \$56,836.00 for Use by the Weed and Pest Sub-Division of the Parks and Recreation Department.				C
Authorizing the Sole Source Purchase of One (1) Used 962 Caterpillar Front End Wheel Loader, from Wyoming Machinery Company of Mills, Wyoming, Serial Number EJB00936, in the Total Amount of \$195,346.14, for Use by the Solid Waste Division.				C

September 8, 2020 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Followup		5 min	4:30
Amending Ordinance No. 18-17 - Rocky Mountain Franchise	Move Forward for Approval	30 min	4:35
Massage Therapy Continuing Discussion	Direction Requested	60 min	5:35
Agenda Review		20 min	6:35
Legislative Review		10 min	6:55
Council Around the Table		10 min	7:05
Approximate Ending Time:			7:15

September 15, 2020 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of the August 25 Special Session Minutes					
Approval of August 25 Executive Session Minutes					
Public Hearing on September 15, 2020: Resolution certifying Annexation compliance with Title 15, Chapter 1, Article 4 of the Wyoming State Statutes to determine if the Annexation of the Ide Addition to the City of Casper complies with W.S. §15-1-402. 1. Resolution. 2. Third reading Ordinance Approving Annexation, and Zoning of the Ide Addition.		N			
Public Hearing: Amending Section 2.60.050 - Code of Ethics (1st reading)		N			
Amending Ordinance No. 18-17, a Franchise Granting an Electric Utility Easement to PacifiCorp, an Oregon Corporation, doing Business as Rocky Mountain Power. 1st reading - no public hearing required (or this will be the meeting to establish the public hearing)		N			
Public Hearing: Revisions to Chapter 13.32.030 of the Casper Municipal Code Related to Local Limits for the Industrial Pretreatment Program. 2nd reading		N			
Executive Session - Personnel					

September 22, 2020 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Followup		5 min	4:30
Snow Plow Plans (cost saving proposals)	Direction Requested	30 min	4:35
Agenda Review		20 min	5:05
Legislative Review		10 min	5:25
Council Around the Table		10 min	5:35
Approximate Ending Time:			5:45

Future Agenda Items

Item	Date	Estimated Time	Notes
Proud to Host the Best			September 22 (tentative)
Roof Inspections			
Parking on the Parkways		30 min	
David Street Station 501(c)(3)		30 min	
Meadowlark Park			Spring 2020
Private Operation of Hogadon			
Formation of Additional Advisory Committees			
LAD Billing Process			August
TOPOL Addition Release of Zoning Restrictions (tentative)			
Consideration for responsible bidder status			
Off-Season Hogadon Use			
Wind Turbines			

Staff Items

Limo Amendment			
Sign Code Revision			
Wind River Traffic Update			Summer 2020
Land and Water Conservation Fund Grant			
Blood Borne Pathogens			
Community Relations Spec Update Followup		30 min	
Nolan Status Update			

Future Council Meeting Items

October 20 - Public Hearing: Massage Therapy License and Permit Ordinance

Retreat Items

Economic Development and City Building Strategy

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
		6:00p-Council Meeting	11:30a-Drug Court (Huber) 5:30p-Platte River Restoration Advisory Committee (Pacheco)	7:00p-Youth Empowerment (Pacheco)		
6	7	8	9	10	11	12
	5:00 p.m. - CNFR (Freel, Cathey)	4:30p-Council Work Session	11:30a-DDA (Powell) (Nov, Jan, Mar, May, Jul, Sep) 4:30p-ARAJPB Annual Meeting 6:00p-Amoco Re-use JPB (Hopkins)	7:00a-Advnce Casper (Freel) 4:30p-Leisure Services Board (Huber) 7:00p-Youth Empowerment (Pacheco)	 11:30a-Chamber Coordination/ Infoshare (None)	
13	14	15	16	17	18	19
	8:30a-Historic Preservation (Bates)	11:30a-Regional Water JPB (Cathey, Powell, Huber, Freel) 4:00p-Chamber of Commerce (Cathey) 6:00p-Council Meeting		7:30a-Mayor/ Commissioner 11:00a-Housing Authority (Bates) 4:00p-Contractors' Licensing Board (Lutz) 5:30p- City County Board of Health (Bates) 6:00p- Planning & Zoning (Hopkins) 7:00p-Youth Empowerment (Pacheco)		
20	21	22	23	24	25	26
		11:30a-Travel & Tourism (Freel, Johnson) 4:30p-Council Work Session	7:00a-CPU Advisory Board (Bates) 9:30a- EDJPB (Powell, Hopkins), 11:30p-NIC (None) 5:15p-CAP (None)	11:30a - Disability Council (Powell) 7:00p-Youth Empowerment (Pacheco)		
27	28	29	30			
	12:30p-Senior Services (Pacheco) 2:00p-CATC (Johnson) 4:00p-OYD Advisory Committee (Hopkins, Freel)					



COMMUNITY DEVELOPMENT
DEPARTMENT

State of Wyoming
City of Casper
 200 N David Street, Phone: (307) 235-8264
Building Department
 July 2020 Report



Type of Permit	Number of Permits	Fees	Valuations
Add-Garage	2	\$336.00	\$17,000.00
New-Detached Garage	2	\$449.00	\$27,000.00
Rep-Re-Roof	85	\$16,932.40	\$1,455,132.11
Add-Other	10	\$2,913.00	\$261,200.00
Rem-Basement	7	\$2,107.00	\$159,500.00
Rem-Residential	5	\$995.00	\$55,500.00
Add-Residential	3	\$1,958.00	\$237,500.00
Rem-Bathroom	4	\$919.00	\$56,400.00
Rem-Kitchen	2	\$856.00	\$67,500.00
Add-Commercial	3	\$10,282.65	\$1,039,700.00
Rem-Commercial	6	\$31,648.65	\$3,669,856.00
Dem-Residential	5	\$1,000.00	\$0.00
Add-Deck	11	\$1,577.00	\$71,015.86
New-4-Plex	2	\$7,709.46	\$733,500.00
Rep-Deck	7	\$990.00	\$41,625.00
Rem-School	1	\$395.00	\$29,500.00
Add-Manufactured Home	1	\$298.00	\$19,494.00
New-Residential	9	\$15,971.00	\$1,948,185.00
New-Storage Bldg	3	\$409.00	\$16,800.00
Rep-Comm Misc	2	\$382.00	\$19,625.00
Rep-Res Misc	6	\$904.00	\$41,200.00
New-Fence	2	\$188.00	\$4,600.00
Rem-Garage	2	\$416.00	\$24,000.00
	180	\$99,636.16	\$9,995,832.97

Electrical Permits Issued	Fees Invoiced
118	\$13,278.00

Mechanical Permits Issued	Fees Invoiced
72	\$12,952.00

Plumbing Permits Issued	Fees Invoiced
89	\$8,265.00

Single Family Houses YTD			July Single Family Houses		
2019		30	2019		4
2020		33	2020		9



COMMUNITY DEVELOPMENT
DEPARTMENT

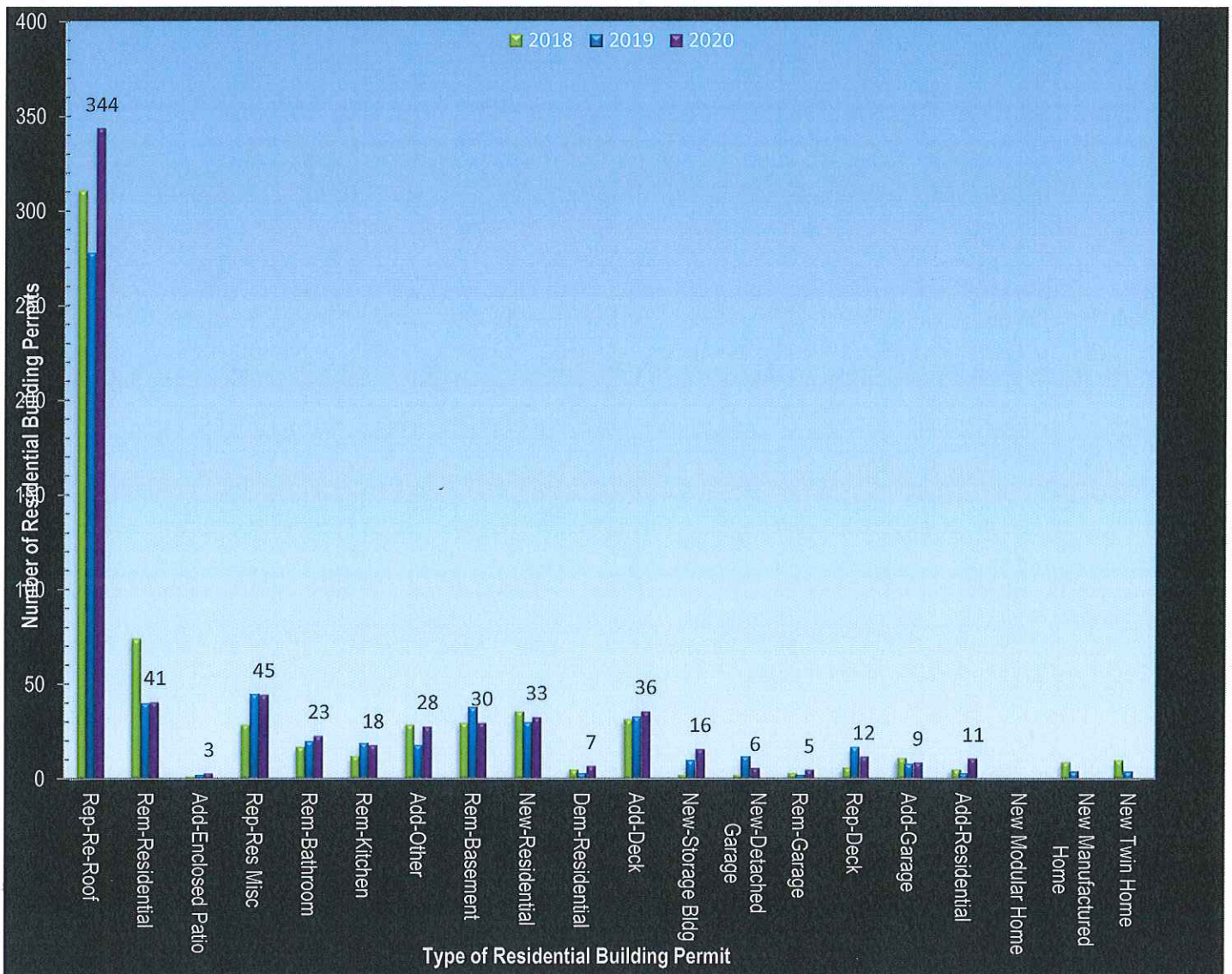
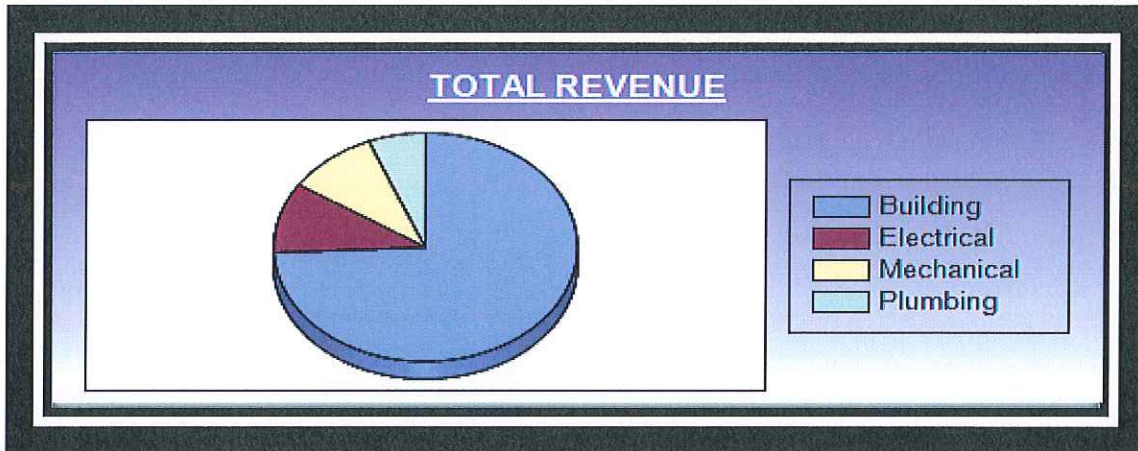
State of Wyoming

City of Casper

200 N David St Phone: (307) 235-8264

Building Department

July 2020 Report





COMMUNITY DEVELOPMENT
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Building Department

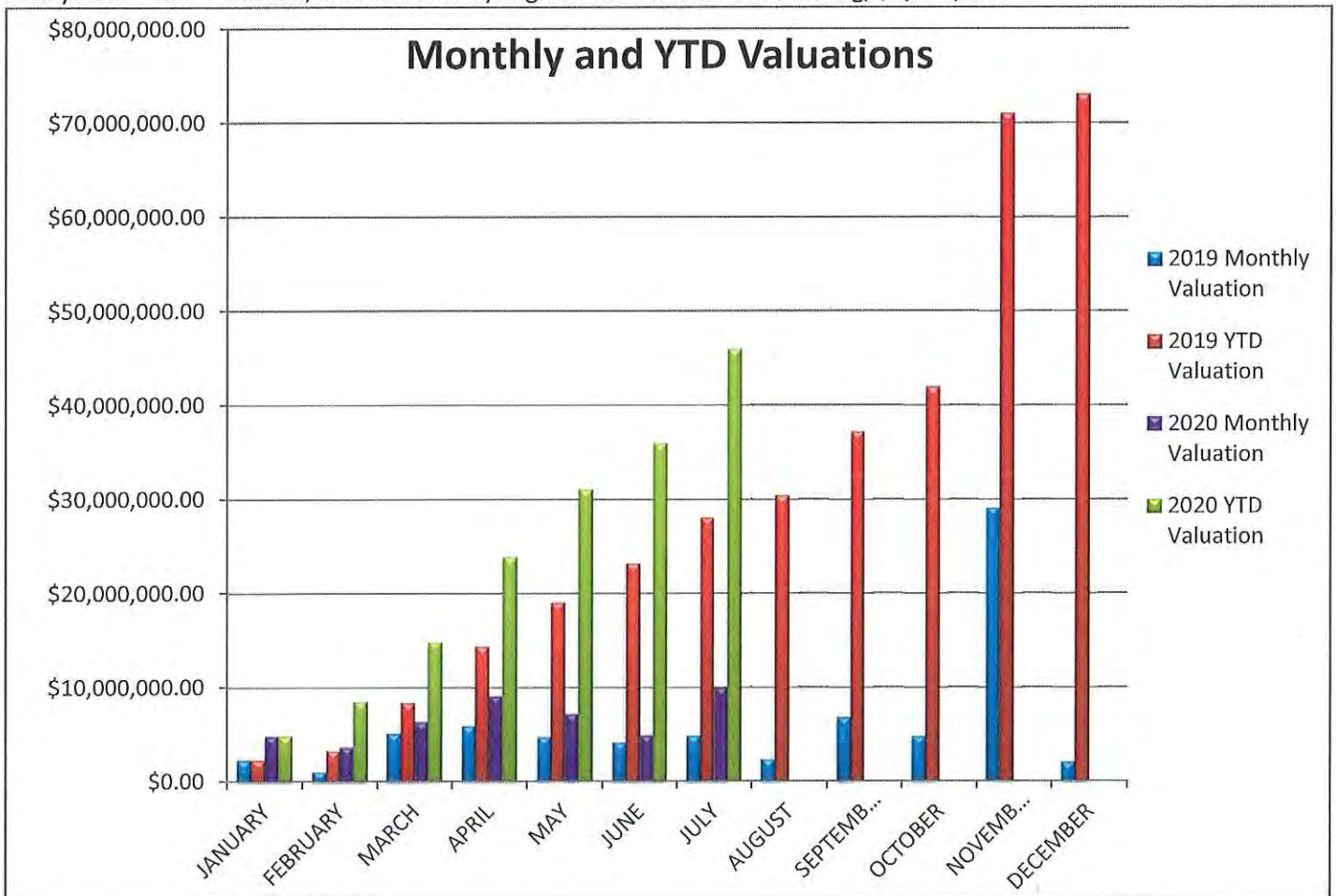
June 2020 Report



MONTH	2019 Monthly Valuation	2019 YTD Valuation	2020 Monthly Valuation	2020 YTD Valuation
JANUARY	\$2,282,162.88	\$2,282,162.88	\$4,816,153.00	\$4,816,153.00
FEBRUARY	\$1,036,308.48	\$3,318,471.36	\$3,662,654.68	\$8,478,807.68
MARCH	\$5,072,606.25	\$8,391,077.61	\$6,335,044.95	\$14,813,852.63
APRIL	\$5,929,187.11	\$14,320,264.72	\$9,065,180.76	\$23,879,033.39
MAY	\$4,696,267.67	\$19,016,532.39	\$7,155,704.08	\$31,034,737.47
JUNE	\$4,152,642.58	\$23,169,174.97	\$4,914,024.14	\$35,948,761.61
JULY	\$4,876,893.38	\$28,046,068.35	\$9,995,832.97	\$45,944,594.58
AUGUST	\$2,348,883.06	\$30,394,951.41		
SEPTEMBER	\$6,790,186.21	\$37,185,137.62		
OCTOBER	\$4,799,859.60	\$41,984,997.22		
NOVEMBER	\$29,047,317.40	\$71,032,314.62		
DECEMBER	\$2,049,925.00	\$73,082,239.62		
	<u>\$73,082,239.62</u>	<u>\$73,082,239.62</u>	<u>\$45,944,594.58</u>	<u>\$45,944,594.58</u>

LARGE VALUATIONS:

July 2020 - 930 S. Elm St., Natrona County High School Natatorium Building, \$1,000,000





COMMUNITY DEVELOPMENT
DEPARTMENT

State of Wyoming
City of Casper

200 N David Street, Phone: (307) 235-8264

Building Department
Fees Collected
July 2020 Report



BUILDING PERMITS (INCLUDES DEMO PERMITS)	\$ 101,249.10
ELECTRICAL PERMITS	\$ 12,974.00
MECHANICAL PERMITS	\$ 12,952.00
PLUMBING PERMITS	\$ 7,041.00
ELECTRICAL LICENSES	\$ 859.00
PLUMBING LICENSES	\$ 425.00
MOBILE HOME LICENSES	\$ -
MECHANICAL LICENSES	\$ 125.00
UTILITY LICENSES	\$ -
GENERAL CONTRACTORS LICENSES	\$ 750.00
SIGN PERMITS	\$ 1,115.50
C-CAN PERMITS	\$ 50.00
EROSION CONTROL PERMITS	\$ 132.50
MOBILE HOME PERMITS	\$ 25.00
PLAN CHECK FEES	\$ 8,831.74
PLANNING FEES	\$ 1,800.00
<hr/>	
Totals:	\$ 148,329.84

MONTHLY INSPECTIONS:

BUILDING	ELECTRIC	PLUMBING	MECHANICAL
225	215	142	71

CONSULTS	PLAN REVIEW
19	53

YTD INSPECTIONS:

BUILDING	ELECTRIC	PLUMBING	MECHANICAL
1212	1264	1063	369

CONSULTS	PLAN REVIEW
151	194

2020 Monthly Inspections
July 2020

Inspector	Building Inspections	Electrical Inspections	Plumbing Inspections	Mechanical Inspections	Plan Reviews	Consults, Gray Slips, Miscellaneous	Total Inspections and Plan Reviews
Lonnie Genoff	0	0	123	55	0	0	178
Justin Scott	190	2	1	1	38	0	232
Shawn Barrett	1	93	0	0	4	8	106
Dan Elston	34	0	18	12	10	9	83
Russ Lutz	0	120	0	3	1	2	126
							0
Monthly Total	225	215	142	71	53	19	725
YTD Totals	1212	1264	1063	369	194	151	4253



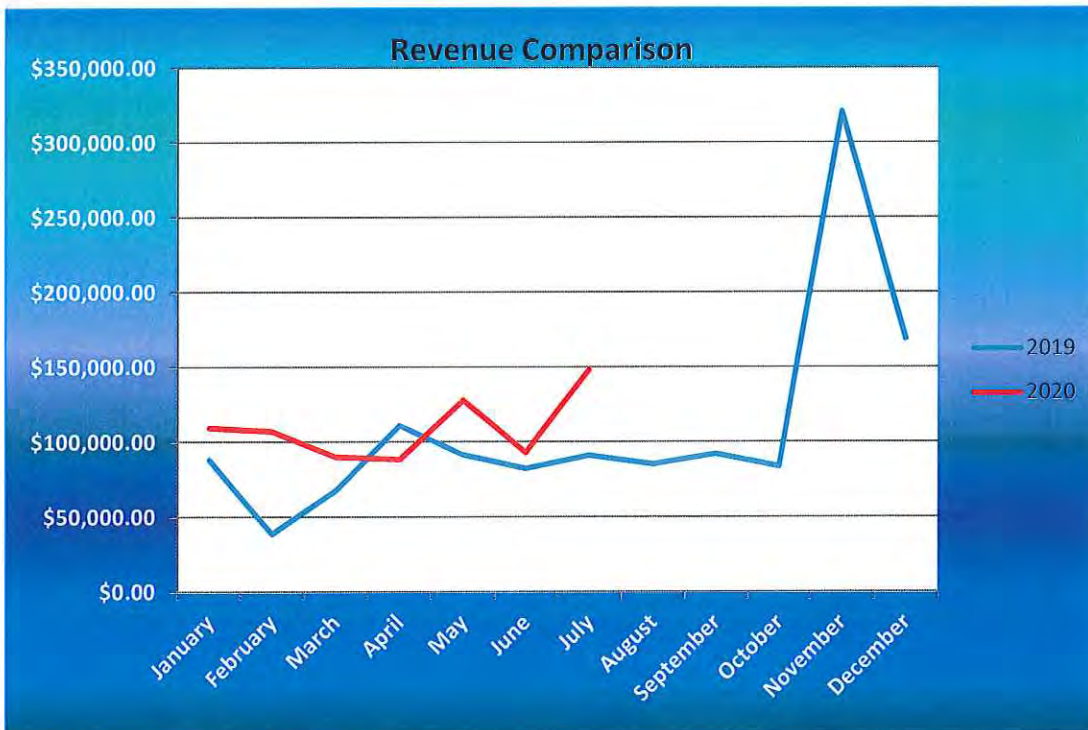
COMMUNITY DEVELOPMENT DEPARTMENT

State of Wyoming
City of Casper
200 N David St Phone: (307) 235-8264



Building Department
Revenue Collected
July 2020 Report

Table with 3 columns: Month, TOTAL REVENUE FOR 2019, TOTAL REVENUE FOR 2020. Rows list months from January to December with corresponding revenue values.



Handwritten signature of Dan Elston

Dan Elston: Building Official

Casper's Council of People with Disabilities - AGENDA

Thursday, August 27, 2020 at 11:30 AM

Participation via Microsoft Teams & In-Person at City Hall, 200 North David Street,
Casper, for up to 12 people

1. Roll call & introductions of new members or guests
2. Review of the previous month's minutes & approval of minutes – July 23, 2020 Meeting Minutes
3. Old Business:
 - Discuss updates from Committees since the previous CCPD meeting to address established priorities as listed below:
 - QOL Committee – Zulima Lopez, Chairperson
 - Public transportation survey update
 - Public Relations (PR) Committee – John Wall, Chairperson
 - Updates on CCPD Facebook page and City of Casper website.
 - Events Committee – Nikki Green, Chairperson
 - Update regarding Resource List & Logo
 - Fundraising Committee – Linda Jones, Chairperson
 - Updates on calendar fundraising proposal
4. New Business:
 - Financial Report – Presented by the Treasurer
 - Discussion of any upcoming events that the CCPD may participate in such as the Christmas Parade, Conwell Park Tree Lighting, etc.
 - Any other new business or public comment
5. The next scheduled meeting is September 24, 2020 at 11:30 AM.

(307) 261-9950

parkcasper@reefparking.com



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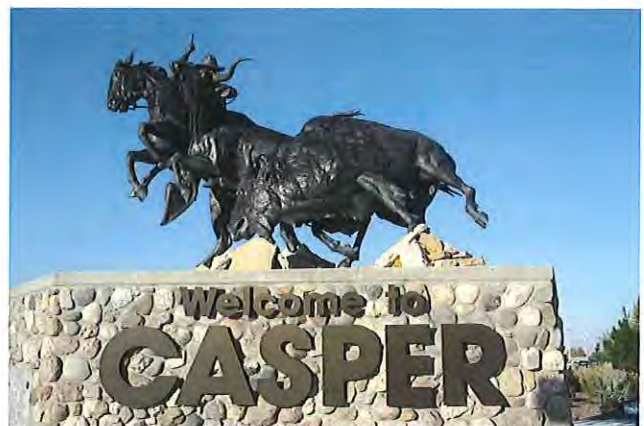
Park Casper

The mission of the Park Casper parking program is to balance the parking needs of the community with the dynamic interests of businesses, citizens, and visitors seeking to gain convenient and safe access to available parking spaces throughout downtown Casper.

[CONTACT US](#)

Welcome!

Welcome to the ParkCasper website, which gives you access to valuable parking information for Casper, Wyoming.



Please find our FAQs below:

- + HOW CAN I SIGN UP FOR MONTHLY PARKING?
- + WHAT ARE THE GARAGE RATES?
- + WHAT ARE THE PARKING LOT RATES?
- + WHAT ARE THE PARKING GARAGE HOURS OF OPERATION?
- + WHEN DO I NOT HAVE TO PAY TO PARK IN THE GARAGE?
- + CAN I GET MY PARKING VALIDATED?
- + DOES THE PARKING GARAGE HAVE PUBLIC RESTROOMS?
- + WHAT ARE THE OFFICE HOURS?
- + IS ON-STREET PARKING AVAILABLE?
- + HOW CAN I CONTACT PARK CASPER?

parkcasper@reefparking.com
(307) 261-9950

Office Hours

Monday – Friday: 9:00 AM – 5:00 PM

Park Casper

230 South Wolcott St

Casper, WY 82601

Privacy & Terms of Use

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Parking Facilities

PARKING GARAGE

Downtown Parking Garage

The Downtown Parking Garage is located at 230 South Wolcott Street and offers safe and clean parking for \$2.00 for 2 hours and \$1.00 per hour for each additional hour. Covered monthly parking is also available for \$43.00 per month and uncovered monthly parking is available for \$20.00 per month.



DAILY PARKING RATES

\$2.00 for 2 hours and \$1.00 per hour for each additional hour.



HOURS OF OPERATION

Monday through Thursday from 8:00 AM – 8:00 PM. Friday from 8:00 AM – 9:00 PM.

(307) 261-9950

parkcasper@reefparking.com



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Contact Park Casper

Get In Touch

Thank you for visiting www.parkcasper.com! For any questions, concerns, comments or suggestions please email us at parkcasper@reefparking.com or call us between the hours of 9:00 AM – 5:00 PM Monday through Friday at (307) 261-9950.

Office Address:

Park Casper
230 South Wolcott Street
Casper, WY 82601

Phone:

(307) 261-9950

Hours:

Monday – Friday: 9:00 A.M. – 5:00 P.M.

Email:

parkcasper@reefparking.com

Note: The parking office is located on the first floor of the parking garage.

Your Name:

Please enter your comments or feedback:

Preferred method Of Contact:

- Email
- Telephone Number

Your Email:

Telephone Number:

SEND

Park Casper is managed by Republic Parking, Part of the REEF Parking Network.



The Casper City Council and the Old Yellowstone District Advisory Committee are pleased to announce the 12th annual Redevelopment “OSCARS” Award ceremony!!!

You are cordially invited to the presentation ceremony to join us in honoring the neighborhood businesses that are this year’s recipients. The ceremony will be held:

Monday, August 31, 2020 from 4:00 p.m. – 5:00 p.m.
at The Lyric

A social gathering will held at 4:00 and the ceremony will start at 4:15
Refreshments will be served

Please RSVP by Friday, August 28 at noon to Liz Becher (235.8241)

Dress is casual attire
Hosted by the City of Casper

B-1 - Statewide - Agency Budget Summary

1		2	3	4	5	6	7
Description	Code	BFY 2021 Total Budget	Dept Step 2 COVID19 Reductions	Gov Step 2 COVID19 Red. Changes	Total Step 2 COVID19 Reductions	BFY 2021 Total Budget W/Step 2 Red.	Notes
GOVERNOR'S OFFICE	001	35,985,659	(830,800)	0	(830,800)	35,154,859	0
SECRETARY OF STATE	002	9,425,960	(838,157)	0	(838,157)	8,587,803	0
STATE AUDITOR	003	42,902,877	(3,330,555)	0	(3,330,555)	39,572,322	0
STATE TREASURER	004	84,321,541	(1,616,810)	0	(1,616,810)	82,704,731	0
ADMINISTRATION AND INFORMATION	006	873,122,238	(6,911,912)	0	(6,911,912)	866,210,326	0
WYOMING MILITARY DEPARTMENT	007	76,490,656	(966,120)	0	(966,120)	75,524,536	0
PUBLIC DEFENDERS OFFICE	008	29,279,181	(2,931,667)	0	(2,931,667)	26,347,514	0
AGRICULTURE DEPARTMENT	010	38,787,265	(2,942,743)	0	(2,942,743)	35,844,522	0
DEPARTMENT OF REVENUE	011	231,043,732	(1,833,575)	0	(1,833,575)	229,210,157	0
BOARD OF ARCHITECTS & LANDSCAP	012	223,561	0	0	0	223,561	0
MINERS' HOSPITAL BOARD	014	9,694,055	0	0	0	9,694,055	0
ATTORNEY GENERAL	015	99,196,426	(4,920,015)	0	(4,920,015)	94,276,411	0
BARBER EXAMINER'S BOARD	016	50,335	0	0	0	50,335	0
RADIOLOGIC TECH. BOARD	017	96,586	0	0	0	96,586	0
REAL ESTATE COMMISSION	018	1,968,800	0	0	0	1,968,800	0
PROF TEACHING STDS BOARD	019	1,854,914	0	0	0	1,854,914	0
ENVIRONMENTAL QUALITY	020	179,772,811	(3,618,678)	0	(3,618,678)	176,154,133	0
DEPARTMENT OF AUDIT	021	25,929,091	(1,168,130)	0	(1,168,130)	24,760,961	0
RESPIRATORY CARE PRACTITIONERS BOARD	022	57,564	0	0	0	57,564	0
PUBLIC SERVICE COMMISSION	023	15,615,016	0	0	0	15,615,016	0
STATE PARKS & CULTURAL RESOURCES	024	59,295,200	(2,122,603)	0	(2,122,603)	57,172,597	0
STATE CAPITAL CONSTRUCTION	027	333,802,495	(1,165,218)	(50,872,217)	(52,037,435)	281,765,060	0
BD OF REGISTRATION IN PODIATRY	028	36,267	0	0	0	36,267	0
WYO WATER DEVELOPMENT OFFICE	029	103,271,416	0	0	0	103,271,416	0
BOARD OF CHIROPRACTIC EXAMINER	030	101,701	0	0	0	101,701	0
COLLECTION AGENCY BOARD	031	224,663	0	0	0	224,663	0
BOARD OF COSMETOLOGY	033	1,061,850	0	0	0	1,061,850	0
BOARD OF DENTAL EXAMINERS	034	372,560	0	0	0	372,560	0
BOARD OF FUNERAL SVCE PRACTITIONERS	035	54,269	0	0	0	54,269	0
BOARD OF MIDWIFERY	036	28,298	0	0	0	28,298	0
STATE ENGINEER	037	28,226,369	(1,258,403)	0	(1,258,403)	26,967,966	0
PARI-MUTUEL COMMISSION	038	13,312,491	0	0	0	13,312,491	0
WILDLIFE/NATURAL RES TRUST	039	22,833,298	(1,100,000)	0	(1,100,000)	21,733,298	0
FIRE PREVENTION	041	7,340,323	(100,000)	0	(100,000)	7,240,323	0
GEOLOGICAL SURVEY	042	4,859,933	(485,993)	0	(485,993)	4,373,940	0
DIETETICS LICENSING BOARD	043	28,304	0	0	0	28,304	0
INSURANCE DEPARTMENT	044	19,678,886	(441,235)	0	(441,235)	19,237,651	0
WY TRANSPORTATION DEPT.	045	261,423,710	0	0	0	261,423,710	0
BOARD OF MARTIAL ARTS	046	27,525	0	0	0	27,525	0
DEPARTMENT OF HEALTH	048	1,992,807,566	(116,570,998)	0	(116,570,998)	1,876,236,568	0
DEPARTMENT OF FAMILY SERVICES	049	292,067,496	(13,349,897)	0	(13,349,897)	278,717,599	0
LIVESTOCK BOARD	051	19,234,681	(203,645)	0	(203,645)	19,031,036	0
MEDICAL LICENSING BOARD	052	2,519,296	0	0	0	2,519,296	0
DWS-DOE	053	206,165,229	(946,000)	0	(946,000)	205,219,229	0
BOARD OF NURSING	054	2,955,304	0	0	0	2,955,304	0
OIL & GAS COMMISSION	055	19,874,071	0	0	0	19,874,071	0
BOARD OF OPTOMETRY	056	75,588	0	0	0	75,588	0
COMMUNITY COLLEGE COMMISSION	057	267,910,534	(25,741,521)	0	(25,741,521)	242,169,013	0
BD OF SPEECH PATHOLOGIST & AUD	058	98,730	0	0	0	98,730	0
BOARD OF PHARMACY	059	2,056,662	0	0	0	2,056,662	0
STATE LANDS AND INVESTMENTS	060	210,917,219	(1,310,256)	0	(1,310,256)	209,606,963	0
WYOMING BOARD OF CPA'S	061	732,084	0	0	0	732,084	0
BOARD OF PHYSICAL THERAPY	062	164,851	0	0	0	164,851	0
GOVERNOR'S RESIDENCE	063	588,180	(58,326)	0	(58,326)	529,854	0

B-1 - Statewide - Agency Budget Summary

1		2	3	4	5	6	7
Description	Code	BFY 2021 Total Budget	Dept Step 2 COVID19 Reductions	Gov Step 2 COVID19 Red. Changes	Total Step 2 COVID19 Reductions	BFY 2021 Total Budget W/Step 2 Red.	Notes
BOARD OF HEARING AID SPECIALIS	064	27,777	0	0	0	27,777	0
BOARD OF ATHLETIC TRAINING	065	26,704	0	0	0	26,704	0
WYOMING TOURISM BOARD	066	26,535,963	(2,650,000)	0	(2,650,000)	23,885,963	0
UNIVERSITY OF WYOMING	067	492,864,247	(42,340,821)	(29,660,025)	(72,000,846)	420,863,401	0
BD OF PSYCHOLOGIST EXAMINERS	068	137,266	0	0	0	137,266	0
W I C H E	069	5,105,619	(510,562)	0	(510,562)	4,595,057	0
ENHANCED OIL REC COMMISS	070	5,185,419	(518,442)	0	(518,442)	4,666,977	0
RETIREMENT SYSTEM	072	19,891,035	0	0	0	19,891,035	0
BOARD OF OUTFITTERS	075	808,145	0	0	0	808,145	0
WYOMING DEPARTMENT OF ENTERPRISE TECHNOLOGY SERVICES	077	125,199,207	(9,628,024)	0	(9,628,024)	115,571,183	0
MENTAL HEALTH PROFESSIONS LIC	078	260,054	0	0	0	260,054	0
BOARD OF NURSING HOME ADMIN	079	112,304	0	0	0	112,304	0
DEPARTMENT OF CORRECTIONS	080	288,431,696	(21,366,077)	0	(21,366,077)	267,065,619	0
BOARD OF PAROLE	081	1,737,745	(173,775)	0	(173,775)	1,563,970	0
BOARD OF OCCUPATIONAL THERAPY	083	127,919	0	0	0	127,919	0
BOARD OF PROF. GEOLOGISTS	084	533,544	0	0	0	533,544	0
WYOMING BUSINESS COUNCIL	085	56,645,434	(4,064,024)	0	(4,064,024)	52,581,410	0
WYOMING ENERGY AUTHORITY	090	2,414,000	(100,000)	0	(100,000)	2,314,000	0
STATE BUDGET DEPARTMENT	096	2,465,611	(63,828)	0	(63,828)	2,401,783	0
OFFICE OF GUARDIAN AD LITEM	098	5,517,621	(471,908)	0	(471,908)	5,045,713	0
COMMISSION ON JUDICIAL CONDUCT	103	370,594	(37,059)	0	(37,059)	333,535	0
DISTRICT ATTORNEY/JUD. DIST. 1	151	5,077,928	(439,950)	0	(439,950)	4,637,978	0
DISTRICT ATTORNEY/JUD. DIST. 7	157	4,289,330	(438,790)	0	(438,790)	3,850,540	0
CO. & PROS. ATTORNEYS	160	6,431,039	(633,634)	0	(633,634)	5,797,405	0
LEGISLATIVE SERVICE OFFICE	201	22,801,456	0	0	0	22,801,456	0
EDUCATION-SCHOOL FINANCE	205	1,835,689,377	0	0	0	1,835,689,377	0
DEPARTMENT OF EDUCATION	206	325,287,038	(707,355)	0	(707,355)	324,579,683	0
BOARD OF EQUALIZATION	211	1,820,017	(271,127)	0	(271,127)	1,548,890	0
ENVIRONMENTAL QUALITY COUNCIL	220	720,918	(72,700)	0	(72,700)	648,218	0
STATE CONST. DEPT. - CAPITAL CONSTRUCTION	227	0	0	0	0	0	0
VETERINARY MEDICINE	251	131,840	0	0	0	131,840	0
BOARD OF ACUPUNCTURE	252	42,322	0	0	0	42,322	0
ADMINISTRATIVE HEARINGS	270	4,162,283	0	0	0	4,162,283	0
TOTAL BY DIVISION		8,870,816,769	(281,251,333)	(80,532,242)	(361,783,575)	8,509,033,194	0
PERSONNEL	0100	1,365,573,211	(30,247,857)	0	(30,247,857)	1,335,325,354	0
SUPPORTIVE SERVICES	0200	376,557,411	(27,995,768)	0	(27,995,768)	348,561,643	0
RESTRICTIVE SERVICES	0300	67,565,676	(110,533)	0	(110,533)	67,455,143	0
CENT. SERV./DATA SERV.	0400	32,725,984	(577,340)	0	(577,340)	32,148,644	0
SPACE RENTAL	0500	20,654,387	(1,092)	0	(1,092)	20,653,295	0
GRANTS & AID PAYMENT	0600	5,458,810,018	(198,722,461)	(80,532,242)	(279,254,703)	5,179,555,315	0
CAPITAL EXPENDITURES	0700	0	0	0	0	0	0
NON-OPERATING EXPENDITURES	0800	1,001,149,933	(2,499,262)	0	(2,499,262)	998,650,671	0
CONTRACTUAL SERVICES	0900	547,780,149	(21,097,020)	0	(21,097,020)	526,683,129	0
UNSPECIFIED	UN	0	0	0	0	0	0
TOTAL BY OBJECT SERIES		8,870,816,769	(281,251,333)	(80,532,242)	(361,783,575)	8,509,033,194	0
GENERAL FUND/BRA	G	2,909,990,275	(254,551,202)	(80,532,242)	(335,083,444)	2,574,906,831	0
FEDERAL FUNDS	X	1,708,587,187	(28,452,012)	0	(28,452,012)	1,680,135,175	0
OTHER FUNDS	Z	4,252,239,307	1,751,881	0	1,751,881	4,253,991,188	0
TOTAL BY FUNDS		8,870,816,769	(281,251,333)	(80,532,242)	(361,783,575)	8,509,033,194	0
FULL TIME EMPLOYEE COUNT		7,005	(247)	0	(247)	6,758	0

B-1 - Statewide - Agency Budget Summary

1 Description Code	2 BFY 2021 Total Budget	3 Dept Step 2 COVID19 Reductions	4 Gov Step 2 COVID19 Red. Changes	5 Total Step 2 COVID19 Reductions	6 BFY 2021 Total Budget W/Step 2 Red.	7 Notes
PART TIME EMPLOYEE COUNT	249	(19)	0	(19)	230	0
AWEC EMPLOYEE COUNT	224	(8)	0	(8)	216	0
TOTAL AUTHORIZED EMPLOYEES	7,478	(274)	0	(274)	7,204	0

Wyoming

Statewide - Agency Budget Summary

firefox / 2021S0100081

Budget Cuts Approved by Governor Gordon total more than \$250 Million

Governor signs Executive Order to consolidate Human Resources Personnel for additional savings

July 13, 2020

CHEYENNE, Wyo. – Governor Mark Gordon has announced deep budget cuts for the current two-year budget cycle totaling more than \$250 million, or nearly 10% of the state’s general fund budget. This comes after revenue projections showed an almost \$1 billion shortfall for the general fund and another \$500 million for school funding. The budget reductions will include state employees losing their jobs, as well as mandatory furloughs, a reduction in major maintenance spending and the consolidation of human resources personnel across state agencies.

“This is an incredibly difficult task but we must respond to the financial circumstances the state is facing,” Governor Gordon said. “These cuts will impact families across the state, will affect the services we provide and will have an effect on dollars that flow into the private sector.”

The Governor approved 10% cuts for most state agencies, boards and commissions. The Department of Health, with the state’s largest budget, will see a 9% cut totaling approximately \$90 million. He stressed that the impacts of the budget cuts will be felt outside of state government as well. The budget cuts include significant general fund dollars that enter the private sector in the form of contracts, and also mean some services available to the state’s seniors, disabled and low-income residents won’t be available or will be reduced.

“The repercussions to our communities and the businesses of our state are significant,” Governor Gordon added. “While they are necessary, these cuts weaken our ability to deliver the critical services and functions of our state government that Wyomingites depend on.”

To help create additional budget savings, the Governor has instituted a mandatory furlough day for six months beginning in August for those executive branch employees on the higher end of the pay scale. As an additional cost-saving measure, Governor Gordon signed an Executive Order on Friday directing the Director of the Department of Administration and Information (A&I) to coordinate the immediate consolidation of all human resources personnel to be housed under the Department. The process is expected to take several months and will eventually lead to a reduction in state human resources personnel.


The budget cuts still leave a forecasted budget shortfall of more than \$600 million. The Governor has directed agencies to prepare preliminary proposals to cut an additional 10% from their budgets and submit those concepts to him. He has previously stated that he will be considering a range of options to fund an appropriate level of government services, since merely cutting services will not be enough to address the scope of the shortfall.

-END-



MEMORANDUM

TO: All State Agencies

FROM: Governor Mark Gordon 

DATE: August 15, 2020

SUBJECT: FY2021 Biennium Supplemental Budget Requests

I want to thank each and every one of you and your entire teams for the amazing work you have been doing over the last six months. You managed through a global health crisis, transitioned to remote working, safeguarded employee health in never-imagined ways, developed sound budget reductions, and all the while continued to provide first-class service to the people we serve. I appreciate your work so very much. The people of Wyoming appreciate you!

Last year, in the letter starting the budget process, I stated a goal of ensuring we presented a true biennial budget. But, as they say with the best-laid plans, things can change and quickly. This has been a unique year especially in relation to the budget. As you all know, Wyoming lost a third of her income since the legislative session ended on March 12, 2020. We never really had a chance to try out your well-thought out plans. However, with your help, we responded appropriately to the cascading crisis that is COVID-19 and have implemented a three-Phase approach for the budget reductions: Phase 1 - freezing positions and large general fund contracts, Phase 2 - requiring all agencies to recommend 10% general fund reductions that are being implemented and Phase 3 - asking agencies to provide proposals for an additional 10% cuts should they become necessary. There remains more to be done, but we hope as our economy recovers so will our budget balance.

As we prepare for the FY2021 legislative session the Phase 2 reductions will be reflected in the IBARS system and in the supplemental budget proposal we forward to the Legislature in November. Please continue to work with your budget analyst to ensure the accuracy of these numbers as well as the narrative. Phase 3 proposals are just that for now. We are looking through these items to see what cuts could be taken should we need to implement further reductions.

Agency supplemental budget requests are available for you to request funding modifications that are **considered emergency** in nature.

The State Budget Department has posted supplemental budget preparation instructions for the 2021 general session of the Wyoming Legislature on its website –2021-2022 Supplemental Budget Instructions. These instructions contain specific guidelines relating to the submission of FY2021 supplemental budget requests. The State Budget Department will also email these instructions to Department Directors and fiscal contacts.

In addition, agencies should review the priorities that you have presented. I remind each agency to continue managing their budget as conservatively as possible, and that supplemental budget requests are only for funding needs that are absolutely critical in nature. We must recognize that there is a serious and continuing revenue shortfall. Though we hope for some improvement, nevertheless the approval of additional spending is extremely unlikely.

If you have any further questions, please do not hesitate to contact your budget analyst or Director Kevin Hibbard.

STEP TWO COVID19 REDUCTIONS BY FUNDING SOURCE

August 26, 2020

DEPARTMENT	GENERAL FUND REDUCTIONS	MAJOR MAINTENANCE GENERAL FUND REDUCTIONS	FEDERAL FUND REDUCTIONS & TRANSFERS	OTHER FUND REDUCTIONS & TRANSFERS	TOTAL REDUCTIONS
001-OFFICE OF THE GOVERNOR	(\$1,310,374)	\$0	(\$70,426)	\$550,000	(\$830,800)
002-SECRETARY OF STATE	(\$789,657)	\$0	\$0	(\$48,500)	(\$838,157)
003-STATE AUDITOR	(\$3,330,555)	\$0	\$0	\$0	(\$3,330,555)
004-STATE TREASURER	(\$1,616,810)	\$0	\$0	\$0	(\$1,616,810)
006-ADMINISTRATION AND INFORMATION	(\$6,911,912)	\$0	\$0	\$0	(\$6,911,912)
007-WYOMING MILITARY DEPARTMENT	(\$1,284,308)	\$0	\$318,188	\$0	(\$966,120)
008-OFFICE OF THE PUBLIC DEFENDER	(\$2,491,917)	\$0	\$0	(\$439,750)	(\$2,931,667)
010-DEPARTMENT OF AGRICULTURE	(\$2,979,145)	\$0	(\$91,532)	\$127,934	(\$2,942,743)
011-DEPARTMENT OF REVENUE	(\$1,487,617)	\$0	\$0	(\$345,958)	(\$1,833,575)
015-ATTORNEY GENERAL	(\$4,688,201)	\$0	(\$199,239)	(\$32,575)	(\$4,920,015)
020-DEPT. OF ENVIRONMENTAL QUALITY	(\$3,780,184)	\$0	\$161,506	\$0	(\$3,618,678)
021-DEPARTMENT OF AUDIT	(\$1,172,447)	\$0	\$4,317	\$0	(\$1,168,130)
024-STATE PARKS CULTURAL RESOURCES	(\$3,280,848)	\$0	(\$113,488)	\$1,271,733	(\$2,122,603)
027-STATE CONSTRUCTION DEPT.	(\$322,971)	(\$50,872,217)	\$0	(\$842,247)	(\$52,037,435)
037-STATE ENGINEER	(\$1,258,403)	\$0	\$0	\$0	(\$1,258,403)
039-WILDLIFE/NATURAL RES TRUST	(\$1,100,000)	\$0	\$0	\$0	(\$1,100,000)
041-FIRE PREVENTION ELECT. SAFETY	(\$650,352)	\$0	\$0	\$550,352	(\$100,000)
042-GEOLOGICAL SURVEY	(\$485,993)	\$0	\$0	\$0	(\$485,993)
044-INSURANCE DEPARTMENT	(\$441,235)	\$0	\$0	\$0	(\$441,235)
048-DEPARTMENT OF HEALTH	(\$89,085,348)	\$0	(\$27,985,650)	\$500,000	(\$116,570,998)
049-DEPARTMENT OF FAMILY SERVICES	(\$11,868,280)	\$0	(\$1,505,350)	\$23,733	(\$13,349,897)
051-LIVESTOCK BOARD	(\$574,929)	\$0	\$0	\$371,284	(\$203,645)
053-DEPARTMENT OF WORKFORCE SERVICES	(\$2,144,461)	\$0	\$812,568	\$385,893	(\$946,000)
057-COMMUNITY COLLEGE COMMISSION	(\$25,741,521)	\$0	\$0	\$0	(\$25,741,521)
060-STATE LANDS AND INVESTMENTS	(\$2,463,035)	\$0	\$0	\$1,152,779	(\$1,310,256)

STEP TWO COVID19 REDUCTIONS BY FUNDING SOURCE

August 26, 2020

DEPARTMENT	GENERAL FUND REDUCTIONS	MAJOR MAINTENANCE GENERAL FUND REDUCTIONS	FEDERAL FUND REDUCTIONS & TRANSFERS	OTHER FUND REDUCTIONS & TRANSFERS	TOTAL REDUCTIONS
063-GOVERNORS RESIDENCE	(\$58,326)	\$0	\$0	\$0	(\$58,326)
066-WYOMING TOURISM BOARD	(\$2,650,000)	\$0	\$0	\$0	(\$2,650,000)
067-UNIVERSITY OF WYOMING	(\$42,340,821)	(\$29,660,025)	\$0	\$0	(\$72,000,846)
069-W I C H E	(\$510,562)	\$0	\$0	\$0	(\$510,562)
070-ENHANCED OIL REC COMM	(\$518,442)	\$0	\$0	\$0	(\$518,442)
077-WYOMING DEPARTMENT OF ENTERPRISE TECHNC	(\$5,905,117)	\$0	\$0	(\$3,722,907)	(\$9,628,024)
080-DEPARTMENT OF CORRECTIONS	(\$22,826,386)	\$0	\$0	\$1,460,309	(\$21,366,077)
081-BOARD OF PAROLE	(\$173,775)	\$0	\$0	\$0	(\$173,775)
085-WYOMING BUSINESS COUNCIL	(\$4,064,024)	\$0	\$0	\$0	(\$4,064,024)
090-WYOMING ENERGY AUTHORITY	(\$100,000)	\$0	\$0	\$0	(\$100,000)
096-STATE BUDGET DEPARTMENT	(\$63,828)	\$0	\$0	\$0	(\$63,828)
098-OFFICE OF GUARDIAN AD LITEM	(\$377,526)	\$0	\$0	(\$94,382)	(\$471,908)
103-COMM. ON JUDICIAL CONDUCT & ETHICS	(\$37,059)	\$0	\$0	\$0	(\$37,059)
151-DISTRICT ATTORNEY/JUD. DIST. #1	(\$439,950)	\$0	\$0	\$0	(\$439,950)
157-DISTRICT ATTORNEY/JUD. DIST. #7	(\$438,790)	\$0	\$0	\$0	(\$438,790)
160-CO. & PROS. ATTORNEYS	(\$633,634)	\$0	\$0	\$0	(\$633,634)
206-DEPARTMENT OF EDUCATION	(\$1,808,632)	\$0	\$217,094	\$884,183	(\$707,355)
211-BOARD OF EQUALIZATION	(\$271,127)	\$0	\$0	\$0	(\$271,127)
220-ENVIRONMENTAL QUALITY COUNCIL	(\$72,700)	\$0	\$0	\$0	(\$72,700)
Grand Total	(\$254,551,202)	(\$80,532,242)	(\$28,452,012)	\$1,751,881	(\$361,783,575)